

February 6, 2018

LINCOLN PREPARATORY ACADEMY**Board of Directors****Unapproved Minutes**

Date: February 6, 2018

Time: 1:30 p.m.

Location: Great Hearts Quayle Campus

A meeting of the Great Hearts Academies-Lincoln Preparatory Academy Board of Directors was held at Great Hearts Quayle Campus, 3102 N. 56th Street, Suite 300, Phoenix AZ 85018, pursuant to A.R.S. 38-431.02, notice having been duly given.

I. Call to Order

David Denton called the meeting to order at 1:30 p.m. The following directors/administrators were present/absent:

Directors	Office	Present	Absent	Notes
David Denton	President	X		
Hall Morgan	Vice President	X		By phone.
Sumi Thomas	Secretary	X		By phone.
Toyin Atolagbe	Director	X		
Corinne Jacobson	Director	X		
Administration				
Dr. Benjamin Mitchell	Headmaster, Lincoln Prep	X		
Jennifer Bradshaw	School Accounting Manager, GH	X		
Viviana Solis	Senior Accountant, GH	X		

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Rosoland Revis	Front office staff, Lincoln Prep	X		
Ronna Krantzman	Director of Academy Giving, LPA and ACL	X		

II. Call to the Public

Mr. Denton made a call to the public at 1:30 p.m. No public was present.		
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III. Approval of Consent Agenda

<p>a. Approval of the Minutes from the November 8, 2017 meeting</p> <p>b. Approval of the Minutes from the November 8, 2017 Executive meeting</p>	Mr. Morgan moved that the Board approve the consent agenda, Ms. Jacobson seconded, all in favor, none opposed, motion carried at 1:31 p.m.
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IV. Headmaster’s Report

<p>Dr. Mitchell presented the headmaster report. Lincoln Prep is really turning the corner this year with high spirit and morale among the faculty and pride in the school. All but one teacher is staying. He is doing observations and feedback, but also has to balance with hiring and AZ Merit prep. He has done 100 observations, 42 in second semester. He gave some teacher updates. The culture is good at the school the leadership team is involved and present in the school. Dr. Mitchell continues to provide education on cyber bullying and have small group discussions. There is also mandatory teacher training. He wants to be proactive. The extracurricular activities are going well and growing.</p> <p>Mr. Mitchell recognized Rosoland Revis of the front office</p>	
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<p>staff with a plaque for spotting and reporting a student leaving the school. The student was brought back to school and had health issues resulting in going to the hospital. This is a true example of service and virtue, possibly a lifesaving act. The Board was very touched by this wonderful story as a true hero in doing what was right. Thank you. She is also very helpful with enrollment packets.</p> <p>In regard to AZ Merit, in the red, they added USA test prep and an honors geometry class. They also use MAP testing and looking at data. He is optimistic but still has concerns with the technology part of the test. May need more technology help.</p>		
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V. Approval to Change the Mission Statement of the Academy

<p>“The mission of the Lincoln Preparatory Academy is to cultivate the minds and hearts of students through the pursuit of Truth, Goodness, and Beauty.”</p>		<p>Mr. Morgan moved that the Board approve to change the mission statement of Lincoln Preparatory Academy to: “The mission of the Lincoln Preparatory Academy is to cultivate the minds and hearts of students through the pursuit of Truth, Goodness, and Beauty.” Seconded by Ms. Atolagbe, all in favor, none opposed, motion carried at 1:54 p.m.</p>
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VI. Financial Report

<p>Ms. Solis reviewed the year to date financial highlights and forecast. In regard to the balance sheet there is a positive variance. The cash on hand is 31 days. This will be further built up after pay back to Great Hearts, which gave a grant in June of 2017. She discussed the forecast and variances. The</p>		
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covenants will be passed.		
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VII. Development Report

<p>Ms. Krantzman presented the development report. Lincoln Prep has received 103% of community investment goal. 41% of families are participating. Matching donations may move up resulting in 106% fulfillment. There will be calls to donors. There is an increase in teacher deductions. She is working on getting tax credit to 100% of goal, currently at 78%.</p>		
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The school is very thankful to have Ms. Krantzman.		
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VIII. Enter Executive Session

None		
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IX. Leave Executive Session

None		
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X. Possible Motions from Executive Session

None.		
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XI. Announcements/Adjournment

Next Board Meeting: Tuesday, May 8, 2018 at 4:45 p.m. on the Lincoln Campus. Subject to change.		
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Mr. Denton adjourned the meeting at 2:07 p.m.

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Submitted by Board Secretary

-Gena McFarland, Scribe-